

MAYOR  
CHARLES J. BROWN

CITY CLERK  
LARA BREWER, C.F.O.

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MAYOR PRO-TEM  
THEODORE PATTERSON, DIST. 1

COUNCIL MEMBERS  
LEWIS SIMS, DIST. 2  
HAROLD "DOC" MCMICHAEL, DIST. 3  
WAYNE PHILLIPS, DIST. 4  
TOMMY RANEY, DIST. 5

P.O. BOX 838  
135 SOUTH MULBERRY STREET  
JACKSON, GEORGIA 30233

**Occupational Tax-Certificate of Occupancy  
Fire Safety Inspection Fees**

**Certificate of Occupancy – Fire Safety Inspection Fee                      \$100.00**

Please fill out all pertinent information:

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Date of Occupancy: \_\_\_\_\_

Type of Occupancy (Business Type): \_\_\_\_\_

Your Name (please print): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of Utility Company Servicing Premises: \_\_\_\_\_

Utility services under the name of: \_\_\_\_\_

**I understand that the fee of \$100.00 for the Certificate of Occupancy is mandatory by law and must be paid prior to issuance of this certificate. I also understand that I will contact Butts County Department of Building Inspections to verify zoning for the business or occupation listed. Operating a business without an Occupational Tax License is prohibited and subject to a fine and/or imprisonment.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Do Not Complete – Office Use Only**

Prior Occupancy (Business Type) \_\_\_\_\_

Processed By: \_\_\_\_\_

Inspection Fee Paid: \_\_\_\_\_ Cash/Check Date: \_\_\_\_\_